EVENT
REGISTRATION
GUIDELINES

Please contact us at membership@thechicagocouncil.org or 312-256-8559 for additional assistance.
Step 1: Invitee Information

Cosmopolitanism and Global Citizenship

Dr. Martha Nussbaum, Ernst Freund Distinguished Service Professor of Law and Ethics, University of Chicago

Thursday, January 9, 2020
5:30 PM

Please fill out the information below, then click Next to proceed. The email address that receives Council emails serves as your username. Be sure to use it to get correct pricing based on your membership level.

INVITEE INFORMATION

*First Name: Max
*Last Name: Testy
*Email Address: testly@yahoo.com

I am registering on behalf of this person

Already Registered?

Cancel Next

Enter your personal information here.

Use the email address you signed up for membership with. This will trigger your membership status. Double check that your email is spelled correctly.

Check this box only if you are registering for someone other than yourself (i.e. you are the person's assistant).
Step 2: Personal Information

Fill out the information below, then click Next to proceed.

**PERSONAL INFORMATION**

- **First Name:** Max
- **Last Name:** Testly
- **Email Address:** mtestly@yahoo.nev
- **Mobile Phone:** 555-555-0000
- **Company:**
- **Title:**

[Buttons: Cancel, Save, Save and Next]
Step 3: Guest Information

Cosmopolitanism and Global Citizenship

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GUEST INFORMATION

Use this section to enter the names of your guests that are in addition to your registration. Please note, you are allowed two guest registrations.

You have not added any guests.

Add Guest

Add a guest or click next.
Step 4: Guest Information Cont.

GUEST INFORMATION

Use this section to enter the names of your guests that are in addition to your registration. Please note, you are allowed two guest registrations.

- **First Name:** John
- **Last Name:** Doe
- **Email Address:** johndoe@gmail.com
- **Company:** Example Company
- **Title:** Manager
- **Phone:** 123-456-7890

[Buttons: Cancel, Save, Save and Next]
Step 5: Guest Information Cont.

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GUEST INFORMATION

Use this section to enter the names of your guests that are in addition to your registration. Please note, you are allowed two guest registrations.

<table>
<thead>
<tr>
<th>Actions</th>
<th>Name</th>
<th>Registration Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove</td>
<td>Shane Test</td>
<td>Individual Member Guest</td>
</tr>
</tbody>
</table>

Add Another Guest

Add another guest or click next.

Previous  Cancel  Next
Step 6: Registration Summary

Your registration is almost complete. Please review your registration details below and make sure everything is correct. Click on a registrant’s name to view their details. Use the Item Selection link above to navigate to the previous page. Click Next to complete your registration.

REGISTRATION SUMMARY

Max Testly
  *Shane Test

MAX TESTLY (Edit)

- Email Address: mtestly@yahoo.ne
- Mobile Phone: 555-555-5555
- Company:
- Title:

REGISTRATION DETAILS (Edit)

Registration for
Cosmopolitanism and Global Citizenship (Individual Member)
Step 7: Submit Payment

This page displays your registration selections. Please click Finish to complete your registration.

If a payment is required, enter the information below. All payment fields and options are required to complete your registration.

**SUBMIT PAYMENT**

**ORDERS**

Max Testly  
*Registration for*

<table>
<thead>
<tr>
<th>Name</th>
<th>Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosmopolitanism and Global Citizenship (Individual Member)</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Order Subtotal: $10.00

Shane Test (Guest)  
*Registration for*

<table>
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<th>Name</th>
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<tbody>
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<td>$10.00</td>
</tr>
</tbody>
</table>

Order Subtotal: $10.00

Total: $20.00

**PROMO CODE**

Promo Code: [ ]  
Apply  
If applicable
Step 8: Payment Method

PAYMENT METHOD

For payments made from U.S., the state and zipcode fields are mandatory.

© Credit Card - Enter your information in the section below.

Payment Information

Credit Card Payment: $20.00

*Name on Card:

*Type: Visa

*Credits Card Number:

*Expiration Date: Month January Year 2019

*Country: USA

*Address: 5760 South Blackstone

*City: Chicago

*State/Province: Illinois

*ZIP/Postal Code: 60601

Previous  Cancel  Finish
Membership Recognition

- Membership is recognized by the email address you used to sign up.
- If you have recently joined as a member, please allow a few hours for your membership to be recognized.

Secondary Members

- If your membership level includes a secondary member, you may register this person as a guest and their membership will still be recognized.
- You and your secondary member may register separately, and for most of our programs you both may add two guests – with some exceptions.

Modifying Registration

- After you have registered for an event, you may go back in to modify it in order to add a guest or cancel. To modify your registration, return to the respective event page and click “register today.” Then click the button that says, “already registered?” Enter your confirmation number (found in your confirmation email) and you may begin updating your registration.

If you experience further issues, please email membership@thechicagocounil.org or call 312-256-8559 for assistance.